

GINNIE
VAN KESTEREN
Attorney at Law

**Professional Fee
POLICY**

Professional fees will vary depending on the facts and circumstances of each matter. The following explanation of our payment policy is provided for your information:

Hourly fee matters

- Our billing rate is \$250.00 per hour, one hour minimum.
- An estimate of total time will be provided before an engagement is undertaken. Estimated hours will be revised as circumstances change. You will be provided with a monthly itemized log of time expended if you wish.
- Payment is due when services are rendered.

Flat fee matters

- Flat fees will be agreed upon before an engagement is undertaken.
- Payment is due in three (3) increments; one third when fee is agreed upon, one third when the proposed plan is reviewed, and the final third when documents are executed.
- A typical fee for basic estate planning is between \$2,500 and \$4,000.
- A typical fee for creating business entities is between \$1,000 and \$2,500 plus costs (eg. filing and recording fees).

For your convenience, we accept all major credit cards.